



NEW ZEALAND ORTHOTICS AND PROSTHETICS ASSOCIATION

AGM Notes for NZOPA 15 June 2019

Meeting open at 8:42 am

In Attendance:

Cherry Holliday, Mark Leonida, Sandra Farquhar, Caleb Van Buskirk, Elena Mendes-Gray, Colin Storey, Taryn Tyshetska, Gary Seaman, Alarna Tuck, Hiren Champaneri, Sara Sheehan, Jennifer Wright, Tim Saunders, Shiv Sheet, Shraddha Rasal, Deepak Sethy, Harry Dean, Arjun Sarma.

Apologies:

Aashish Yamba, Kerry Vickers, Emily Leong, Shane Jansen, Wayne Newman, Sarah Keane, Lachlan Sens, Monique Jackson, Laura Hillas, Andrew Hunter, Jency John, Trudy Perkins, Janique Steenkamp, Jordan Allerton.

Proxy Votes:

- Trudy Perkins gives proxy to Hiren Champaneri and Shraddah Rasal;
- Jency John gives proxy to Hiren Champaneri;
- Shane Jansen gives proxy to Cherry Holliday.

Minutes of the Last AGM

Minutes from the 2018 AGM were accepted

ACCEPTED – Taryn Tyshetska

SECONDED – Hiren Champaneri

Matters Arising

- Taryn – Who is on the smaller groups that are made up in the sub committees?
 - o We have leads for the teams, and no one came on board – as there wasn't anyone else on the subcommittees, the leads did the work.
- Were the Minutes loaded on the website?
 - o Yes, on the new website which will be launched soon – and the old website as well.
- Draft budget for 2019/2020 (see attached)
 - o Something else that could be added, for the executive to reflect their effort – e.g. get conference for free, or contribution to their subs.
 - Would need to come from the membership – would need to look at whether there needs to be a rule change, or whether it could be offered as a scholarship.
- Draft Job Description for an Executive Officer
 - o has been done, but not yet distributed.
- AHAZ documents

- Are available – full draft, code of ethics, complaints process etc.
 - They are up on the website for feedback and then they can be presented to AHANZ.
- [Code of Ethics](#)
[Standards of Practice](#)
[Complaints Process](#)

- CORRESPONDENCE

- Can we have more opportunity for members to communicate - e.g. facebook group chats, website forum:
 - Yes - New website

Presidents Report - [NZOPA Presidents Report 2019](#)

- **MOVED:** Alarna
- **SECONDED:** Taryn

- Motion to increase Membership fee in the 2020/2021 – as per Executive’s recommendation:

- 1 – increase membership fee from \$300 to \$450
- 2 - Increase associate membership from \$150 to \$250
- 3 – increase application fee from \$150 to \$250

Moved – Cherry Holliday

Seconded – Mark Leonida

Member Vote – YES - Unanimous.

Secretaries report

(No report) -

Secretary hasn’t provided a report, and he’s not in attendance.

Treasurers Report

- Draft Report Presented: Note: Cheque allocations will be put into the final report that will be published with the minutes.
 - **MOVED** – Colin Storey
 - **SECONDED** – Francious Smuts.

Credentialing Report

- Report Presented
 - **MOVED** – Alarna Tuck
 - **SECONDED** – Tim Saunders

Election Nominations

President – Cherry Holliday

- Nominated: Cherry Holliday
- Nominated by: Shane Jansen

Vice President - Mark Leonida

- Nominated: Mark Leonida Nominated by Cherry Holliday

Credentialing Officer - Taryn Tsheytko

- Nominated: Taryn Tsheytko Nominated by Cherry Holliday

Technical Officer: – Jennifer Wright

- Nominated: Jennifer Wright Nominated by Cherry Holliday

Secretary - Anton Kemp

- Nominated: Anton Kemp Nominated by Sharddha Rasal
Seconded by Alarna Tuck

Treasurer – Anton Kemp

- Nominated; Anton Kemp Nominated by Cherry Holliday,
Seconded by Alarna Tuck
- Elena Mendez-Gray (nominated by self,
Seconded – Cherry Holliday)

Education Officer - Frances Timmons & Francios Smuts

- Nominated: Frances Timmons & Francios Smuts Nominated by Hiren Champaneri
Seconded by Taryn Tyshetska

Conference Officer - Caleb Van Buskirk

Nominated: Caleb Van Buskirk Nominated by Cherry Holliday
Seconded by Elena Mendez- Gray

Website Officer - Roshan Pare

Nominated: Roshan Pare Nominated by Hiren Champaneri,
Seconded by Sara Sheehan

General Business

- Case study awards
 - Scholarships for the winning prosthetic and orthotic case study to put to further education in the 2019 2020 year.
 - Winners for this year are:
 - Prosthetic Individual Award - Monique Jackson \$500
 - Prothetic high commended - Kent Perkins \$250
 - Orthotic Individual winner – Greg Vos \$500
 - Orthotic High Commended - Brent Fisher \$250
 - TOOMAC Scholarship – Reg Proffit. \$250 toward conference costs.
- View of new website shown.
- Martin Chadwick offer of support
 - Response
 - Thanks for coming, We see ourselves as a professional body
 - Will present the challenge and the recommendations for solutions.
- Membership categories

- Technicians – Currently our rules state technicians are associate members and there are no voting rights for associate members, however there is interest from the membership in reviewing this..

Motion: To have the exec look at technician membership and any possible changes to the rules to change membership status and voting, and an accreditation programme.

- **MOVED** - Jennifer Wright
 - **SECONDED** - Harry Wheoki
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- Can we review CPD deadlines and the recommendations for achieving accreditation?
 - Needs to go to the membership to look at ensuring they are achieving what they need to.
 - Executive will review.
 - Can we please have the conference in 2020 on a Saturday and Sunday.
 - Executive will seek preference from Membership.

Meeting Closed at 10:50am

ACTION LIST / Matters Arising for next meeting.

- A list of the correspondence will be put onto the new website (member only access) moving forward. And this will be updated on a regular basis.
- Executive to draft response to Martin Chadwick re: professionalization, challenges, etc.
- Executive Officer – Janette Searle to be in the acting role until the recruitment process has been finished and someone officially appointed.
- Executive to review Technician Membership and recommend possible changes to Membership Status and Voting, and an accreditation programme.
- Check with Membership preferred days for conference for 2020.
- Executive to Review Accreditation CPD deadlines and recommendations for achieving accreditation.